



**CITY OF TORRINGTON**

**Addendum # 1**

**ADDENDUM #1 IS FOR QUESTIONS AND ANSWERS FOR THE SHELVING OF VAULT STORAGE AT THE POLICE DEPARTMENT THAT WERE PRESENTED AT THE MANDATORY WALK THROUGH.**

**BID #SVS-023-051810 SHELVING FOR VAULT STORAGE AT THE POLICE DEPARTMENT**

Date of bid opening: May 18, 2010 Time: 11:00 AM Location: City Hall, 140 Main St., Room 206, Torrington

**Submit signed addenda with bid.**

The City of Torrington reserves the right to accept or reject any or all bids or any portion thereof, to waive technicalities, and to award the contract as will best serve the public interest.

Dated in Torrington: May 7, 2010 Purchasing Agent \_\_\_\_\_  
Pennie Zucco

Bid Submitted By: \_\_\_\_\_

Name of Company \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_ Title \_\_\_\_\_

**Questions & Responses 5/7/10**

**Question 1:** Will the awarded contractor be responsible for moving the contents of the shelving back into the vault once the shelving project is complete?

**Response 1:** This will be an option with the awarded contractor and will be done as a separate cost. The awarded contractor will need to be bonded.

**Question 2:** Will the installation of the shelving units need to be done at night?

**Response 2:** The scheduled work will not have to be done at night. The awarded contractor will need to set up the scheduled installation and all work related to this job will need to be scheduled with Sgt. John Recchini.

**Question 3:** There are two letter file cabinets located in the vault storage area. Will these be needed in this location?

**Response 3:** The awarded contractor will supply (2) two new (4) four drawer letter size file cabinets to match the shelving color that will be installed in the vault area.

**Question 4:** What is the actual height of the shelving unit to be installed?

**Response 4:** The shelving unit to be installed shall be no shorter than 108" and no taller than 112" inches.

**Question 5:** The bid specifications state that the shelving shall have back panels on all the shelving units? Is this correct?

**Response 5:** Back panels are not required on the shelving units.

**Question 6:** What color is required for the shelving units to be installed in the vault storage area?

**Response 6:** The awarded contractor shall supply the standard colors for this job at no additional cost.

**Question 7:** What is the measurement for the aisle width?

**Response 7:** At the entrance in the vault storage area, the aisle width is 30" wide as well as the south side at the back of the vault. The aisle width for the walkway on the North side at the back of the vault is 24".

**Question 8:** Could reference shelving be submitted for the shelving units?

**Response 8:** If reference shelving is being submitted, it should be an option.

**Question 9:** If miscellaneous contents located on top of lateral file cabinets have not been removed, will the contractor be required to store the shelving units until these items have been removed?

**Response 9:** If these contents have not been removed at the time of the award, the awarded contractor will be required to store the finished shelving units up to (6) six weeks at no additional cost to the city.

**There is a jog on the north side of the wall that contractor will need to measure around.**

**The Awarded contractor will need to supply a copy of their OSHA certification and DOT certified vehicle number.**

**Cost of options:**

1) Cost without moving contents back into vault: \_\_\_\_\_

2) Cost to move contents back into vault: \_\_\_\_\_

3) Cost for (2) two four drawer file cabinets: \_\_\_\_\_

4) Cost for Reference Shelving: \_\_\_\_\_